



**UNIVERSITY OF AFRICA, TORU-ORUA
SAGBAMA LOCAL GOVERNMENT AREA
BAYELSA STATE, NIGERIA**

Website: <https://uat.edu.ng>

**STUDENT GUIDE ON
INFORMATION COMMUNICATION
TECHNOLOGY (ICT)
&
E-LEARNING**

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PART ONE

INFORMATION & COMMUNICATION TECHNOLOGY: POLICY, GUIDELINES & PROCEDURES

1. Purpose and Objectives

The *UAT Information Communications and Technology (ICT) Policy* is provided to guide the University's ICT activities. This policy informs Users about their rights and responsibilities in the use of ICT resources in UAT, as well as information that is accessible through the ICT platforms. The policy incorporates the *Procedures for the Acceptable Use of ICT Resources* and must be used in conjunction with the Procedures and Guidelines related to specific ICT-related hardware, software and applications owned, leased or deployed by UAT.

2. Policy Statement

UAT sets policy, procedure and guidelines on how to access the ICT resources. This is with respect to ethical and legal use of resources, security and privacy compliance, and responsibilities associated to security and privacy breaches.

It is mandatory that all users accept this policy before being granted access to the UAT ICT network.

3. Policy Scope/Coverage

This policy applies to all Users of UAT's ICT resources such as computing facilities, electronic devices, computer systems, servers, network devices, equipment, software and facilities, including all cables and connectors as well as associated infrastructure across all functional units of the university in all its locations, whether personal (including those accessing the resources through personal equipment e.g. laptops, smart phones, tablets, etc.), leased or otherwise deployed by UAT.

4. Definitions, Terms & Acronyms

UAT: The University of Africa, Toru-Orua, including all its managers,

officers and locations

Account: Access provided by UAT to any ICT resource or any non-UAT ICT resource utilised for UAT purposes.

User Name: A computer account code that provides unique user access to the UAT network and/or information technology resource.

ICT: All types of technology resources which relate to the capture, storage, retrieval, transfer, communication or dissemination of information through the use of electronic media. This includes all associated infrastructure, equipment, software, and facilities (computers, smart phones, the Internet and telephony, etc.)

User: A all employees (whether full time or part time), students, contractors, third parties, adjunct title holders, affiliates, alumni and all other people who legitimately access UAT's platforms, systems and/or network.

Other Entities: External individuals or organisations which may provide services in support of the UAT ICT services.

5. Provision of ICT Resources

ICT resources include:

- a) All networks, hardware, software and communication services and devices which are owned, leased or used under license by UAT including UAT's academic and administrative systems;
- b) Computing facilities and information resources maintained by other entities, but available for use through an agreement or agreements with UAT; and
- c) User web pages hosted on UAT ICT Resources/network.
UAT understands the importance of ICT and provides access to Users for University and other authorised purposes according to needs and available resources. Usage is subject to the conditions set out in this policy and associated procedures.

5.1 Software

UAT strongly supports strict adherence to software vendors' license agreements. Therefore, it is a criminal offence if an individual makes an infringing copy of software with the intention of obtaining a commercial advantage or profit and if the individual knows or ought reasonably to know that the copy is infringing on copyright. Copying of software in a manner not in agreement with the vendor's license is strictly forbidden. Questions regarding lawful versus unlawful copying should be referred to the ICT Unit for review or to request a ruling from the Legal Department before any copying is done.

Similarly, reproduction of materials available over the Internet such as making copies of material from magazines, journals, newsletters, other publications and online documents is forbidden unless with the written permission of the author or owner of the document as this is both reasonable and customary. This notion of "fair use" is in keeping with national and international copyright laws.

5.2 Computing Resources for Users

UAT will continue to provide on-campus computing facilities in line with equity principles and legal and regulatory requirements.

UAT organisational units and affiliates will ensure that adequate on-campus ICT facilities are provided for learning requirements and university operations within the boundaries of available funding and resources.

5.3 Information Management

Users must take appropriate steps to ensure the security, confidentiality, and integrity of all UAT-related information stored or received, including measures to prevent loss of information.

5.4 Records Management

It is the responsibility of staff and students to submit to the relevant records storage system any information that is (or is reasonably likely to be at that time) a university record or part of a university record to be maintained by the office of the Registrar for Records Management.

6. Intellectual Property

All material created using the UAT ICT resources remains the intellectual property of UAT and should only be used, disseminated, managed or destroyed in strict compliance with all extant rules, regulations, policies and procedures of UAT. Where no applicable policy or rule applies to the particular item or nature of item, it shall be the responsibility of the User to manage such material in the best interest of the University of Africa Toru-Oua.

7. Network/Internet Access

- a) All UAT faculty, staff, and registered students are given role-based computing and network access privileges, an account and email address are provided for access to UAT ICT Resources.
- b) Access to the Internet must be via an authorised account associated with the User or to the corresponding UAT authorised and registered application. It is strictly prohibited for individuals to access or attempt to access or view any account, file, and/or software for which they do not have specific authorisation.
- c) It is imperative that *all Users* protect the security and integrity of their access, e.g., account, password and equipment on which this is saved. Any breach or potential breach **MUST** be promptly reported to the ICT Unit.
- d) In order to provide secure electronic communications, the University must protect the physical and logical integrity of its network, systems, data and software. Some potential security threats include unauthorised intrusions, malicious misuse and inadvertent compromise. Therefore, Users must keep their passwords confidential and must not share them with anyone else, or reveal them to anyone else.
- e) All user accounts (user names and passwords) must not be transferred or, in any other way, made available for the use of a person other than the account holder.

- f) If an account holder knows or suspects their account has been used by another person, or suspects their password has been revealed (including through lost or stolen equipment), the account holder must immediately change their password and/or immediately report this breach to the ICT unit.
- g) UAT reserves the right to revoke or limit access to ICT resources, and to remove or limit access to material and resources stored on university-owned computers or other resources. Requests for access must be directed to the ICT Director.
- h) Access to all UAT ICT resources will be suspended upon cessation of Users' association with UAT (e.g. when a staff member is no longer employed, or when a student is no longer enrolled).
- i) UAT provides Internet access to all students regardless of age. Parents/Guardians who wish to have this access restricted for their children/wards are required to notify the University in writing. This restriction will subsist until the parent/guardian reverses the instruction (also in writing).
- j) Users must be mindful that the University network and ICT resources are shared limited resources, and that they have responsibilities to other users.
- k) Users must not place university material (examples: internal memos, press releases, product or usage information, documentation, etc.) on any mailing list, public news group, or such service. Any posting of materials must be approved by the employee's manager and the public relations Department, and will be placed by an authorised individual.
- l) The privileges granted to users must be re-evaluated by management periodically. In response to feedback from management, systems administrators must promptly revoke all privileges no longer needed by users.

8. Anti-Virus

UAT uses an anti-virus product to protect its resources against

vulnerabilities to viruses and other malware. All UAT-owned computing devices must run the UAT-approved anti-virus system. All personal computing devices connecting to the university network must be protected by an antivirus solution certified by the ICT Unit. UAT reserves the right to deny access to its network by personal devices not running properly updated security software.

9. E-Mail

Users should be aware that clear text E-mail is not a confidential means of communication. The university cannot guarantee that electronic communications will be private. Employees should be aware that electronic communications can, (depending on the technology) be forwarded, intercepted, printed, and stored by others. Users should also be aware that once an E-mail is transmitted it may be altered and that deleting an E-mail from an individual work station will not eliminate it from the various systems across which it has been transmitted.

10. Responsible, Ethical, Equitable and Legal Use of ICT Resources

UAT requires all Users of its ICT resources to do so in a responsible, ethical, equitable and legal manner and in accordance with the principles of acceptable use.

Acceptable use can most easily be illustrated by examples of unacceptable use. The following areas outline what may be considered inappropriate use of ICT resources. In instances where such use is required for legitimate research or teaching purposes, an exception may be requested for and approved by the ICT Director on its own merit.

- a) Accessing the Institution information that is not within the scope of one's work. This includes; Unauthorised reading of user account information, unauthorised access of personnel records or student personal data, and accessing information that is not needed for the proper execution of job functions.
- b) Misusing, disclosing without proper authorisation, or altering students/staffs' personal information. This includes making

unauthorised changes to a personnel file, unauthorised altering of student grades or sharing electronic personnel data with unauthorised personnel.

- c) Deliberate pointing or hyper-linking of University Websites to other Internet/WWW sites whose content may be inconsistent with or in violation of the aims or policies of the University.
- d) Any conduct that would constitute or encourage a criminal offence, lead to civil liability, or otherwise violate any regulations, local, state, national or international law
- e) Use, transmission, duplication, or voluntary receipt of material that infringes on the copyrights, trademarks, trade secrets, or patent rights of any person or organisation. It is the assumption of this policy that all materials on the Internet are copyright and/or patented unless specific notices state otherwise.
- f) Transmission of any proprietary, confidential, or otherwise sensitive information without the proper controls.
- g) Creation, posting, transmission, or voluntary receipt of any unlawful, offensive, libelous, threatening, harassing material, including but not limited to comments based on race, national origin, sex, sexual orientation, age, disability, religion, or political beliefs.
- h) Any form of gambling.
- i) Unauthorised downloading of any shareware programs or files for use without authorisation in advance from the ICT Director and the user's manager.
- j) Forwarding of chain letters.
- k) Accessing online or offline pornographic content using UAT computing resources.

- l) Participation in any on-line contest or promotion.
- m) Acceptance of promotional gifts.
- n) Providing computer access to unauthorised persons (e.g., by loaning your account to someone else or disclosing passwords to a third party).
- o) Disrupting access to a computer system, network, or files (e.g., by crashing a public system; releasing viruses; attempting to learn or alter someone's password; tying up computer resources, printers or operating systems; or using computer systems for illegal activities).
- p) Accessing or changing third party files without permission.
- q) Using e-mail or messaging services to harass or intimidate another person (e.g., by broadcasting unsolicited messages, repeatedly sending unwanted mail, or using another individual's name or user name).

10.1 Exceptions to Acceptable Use Requirements

In instances where exceptions to the acceptable use requirements of this policy are required for legitimate research or teaching and learning purposes, a written request is required from the Head of the user's organisational unit confirming legitimacy. This request should be communicated to the ICT Director, who will authorise each individual case on the strength of its own merit and maintain a register of approved exceptions.

10.2 Limited Personal Use

Limited personal use is defined as:

- a) incurs minimal additional expense to the University;
- b) is infrequent and brief;

- c) does not interfere with the operations of the University;
- d) does not interfere with the official duties and responsibilities of the user; and
- e) has been authorised by the user's manager

The use by UAT Staff and students of ICT resources for personal purposes is not generally permitted except for limited personal use. Excessive use of the computer resources for personal purposes is prohibited, and will be considered cause for disciplinary action up to and including separation from the university.

Additionally, all users of the Internet should be aware that the UAT network creates an audit log reflecting request for service, both in-bound and out-bound addresses, and is periodically reviewed. Users who choose to store or transmit personal information such as private keys, credit card numbers or certificates or make use of Internet “wallets” do so at their own risk. UAT is not responsible for any loss of information, such as information stored in the wallet, or any consequential loss of personal property.

10.3 Legal and Policy Framework

Users of University ICT resources must be aware that use of these resources is subject to the full range of Nigerian laws as well as any other relevant policies and statutes that guide the IT sector. This includes (but is not limited to) areas such as copyright, breach of confidence, defamation, privacy, contempt of court, bullying and cyber-bullying, harassment, vilification, discrimination, wilful damage, unauthorised access and computer hacking.

Users should be aware that access to some third-party applications and content has separate contractual arrangements and terms and conditions which may apply over and above this policy.

10.4 Electronic Publishing

- a) UAT Web publishing guidelines apply to all material published on

UAT-owned or leased platforms or created using UAT resources.

- b) Carrying of advertising or commercial logos on UAT web pages requires prior authorisation from the Vice-Chancellor.
- c) All individuals and/or business units wishing to establish a website must first develop business, implementation, and maintenance plans after which formal authorisation must be obtained through the Registrar. This will maintain publishing and content standards needed to ensure consistency and appropriateness. In addition, contents of the material made available to the public through the Internet must be formally reviewed and approved by the Registrar, on behalf of the Vice-Chancellor, before being published.
- d) All material should be submitted to the office responsible for university public relations for initial approval to continue. The contents on all UAT web pages are owned by, and are the ultimate responsibility of, the office responsible for university public relations. All university web sites must be protected from unwanted intrusion through security measures defined and enforced by the ICT Unit.

11. Compliance and Breaches

11.1 Notifying and Handling of Breaches

Users who become aware of possible breaches of this policy must report it to either:

- a) The Head of their Organisational Unit; or
- b) The ICT Director.

11.2 Periodic Compliance Reviews

Usage Reviews:

To ensure compliance with the ICT policy, periodic reviews will be conducted. These reviews will include testing the degree of compliance with the ICT policy.

Maintenance Reviews:

Periodic reviews will be conducted to ensure the appropriateness and the effectiveness of the ICT policy. These reviews may result in the modification, addition, or deletion of the ICT policy to better suit University of Africa information needs.

11.3 Penalties Associated with Breaches

Penalties associated with breaches of ICT policy in UAT may include but are not limited to:

- a) Remedial education;
- b) Temporary or permanent loss of access privileges;
- c) Monetary reimbursement to the University or other appropriate sources
- d) University judicial sanctions as prescribed by student, faculty, or staff behavioural codes, up to and including dismissal or termination from the University;
- e) Prosecution under applicable civil or criminal laws (violations of local, state and federal law may be referred to the appropriate authorities).

Formal disciplinary action for students will occur in accordance with the Student Charter, while formal disciplinary action for staff will occur in accordance with the Misconduct/Serious Misconduct clauses as outlined in the Conditions of Service for University Staff and the Code of Conduct. Serious or repeated breaches may be referred to the Vice Chancellor, and may result in civil or criminal proceedings.

UAT has a statutory obligation to report illegal activities and corrupt conduct to appropriate authorities.

12. Security and Privacy

Retrieving of information through UAT ICT Resources will only be provided if there is a statutory or operational need. Users should be aware

that legal or other requirements may necessitate access, retention, inspection and release of electronic files and communications (including emails) held on or transferred through the university's system (including after termination) unless otherwise stipulated by the University. This includes undisclosed monitoring of User activity when investigating possible misuse and may include any personal information held on UAT ICT resources.

Access to ICT resources through the University network is at a cost to the University and thus is not provided to Users unconditionally. The University respects the privacy of users of ICT resources, but UAT reserves the right to monitor all user activity and take action if illegal activity is observed or if this *ICT Policy* is breached.

The University reserves the right to view and scan any file or software stored on the University systems or transmitted over the University networks. This will be done periodically to verify that software and hardware are working correctly, to look for particular kinds of data or software (such as computer viruses,) or to audit the use of the University resources, or for any other reason as may be necessary for the conduct of the university's business.

Any data on UAT-owned computing systems may be copied to backup devices periodically. UAT will make reasonable efforts to maintain confidentiality, but individuals may wish to encrypt any sensitive data. Should encryption software be used, the individual is responsible for it.

Users who have authorised access to private information about staff or students, or confidential information of the University must respect the privacy of others and maintain the confidentiality of the information to which they have access in accordance with privacy laws and any UAT policies.

13. Corporate Public Image

Representation:

When using UAT resources to access and use the World Wide Web, users must realise they represent the University. Whenever employees state or

imply an affiliation to the university in their private dealings, they must also clearly indicate that, “the opinions expressed are my own and not necessarily those of the University of Africa.” Questions may be addressed to the ICT Director.

14. Responsibilities

The ICT Director is responsible for ensuring compliance with and communication of UAT ICT policies as well as coordinating the implementation of this policy.

15. ICT Policy Acknowledgment Form

After reading the ICT policy, you are required to sign the acknowledgement form and submit it to the ICT Unit for filing. By signing the ICT Acknowledgement Form, you acknowledge receipt of and compliance with the *UAT ICT Policy and Guidelines*. Furthermore, by signing, you also to acknowledge that you have read and understood this *Policy*. Only after the Acknowledgement Form has been received by the ICT Unit will access to the University of Africa Toru-Orua's computing resources be created.

PART TWO

E-LEARNING POLICY

1. Policy Statement

The policy statement is an expression of University of Africa Toru-Orua decision to take full advantage of contemporary and emerging technologies to enhance learning by complementing or supplementing conventional face-to-face mode of instruction with electronic-based platforms. Electronic (or online) teaching technology will be deployed with the aim of providing relevant and timely information, training, and coursework to enhance teaching and learning experiences by minimising the barriers of both time and space. This policy envisions two modes of teaching and learning, namely, conventional (or regular, otherwise known as face-to-face) and distance learning modes and anticipates the deployment of electronic technology as medium of instruction only to be varied in proportion based on programmes.

2. Procedures for the Implementation of E-Learning in Regular Programmes

2.1 Introduction

The goal of this document is to enact the modus-operandi of e-learning as well as to articulate the responsibilities of all parties involved (faculty, staff, students, and management) with the ultimate aim to establishing guidelines that border on academic integrity, quality, teaching and learning at University of Africa Toru-Orua (UAT). The document shall be reviewed with input from all parties involved at least once in every two academic sessions by the Senate and given a wide publicity on the University website. The guidelines stipulated here are only relevant to e-learning in the context of supplementing or complementing regular face-to-with online mode whether synchronously or asynchronously.

Regular programmes in the context envisages at least 70% face-to-face mode and 30% online mode. However, in special circumstances of societal disruption, epidemic or pandemic, which may make conventional mode outrightly impossible, the Senate may decide as appropriate based on the

exigency of the moment.

2.2 Students' Registration

At the time of registration, ICT Unit will ensure that students' enrolment is photo-identified in the system. This is intended to eliminate impersonation and to ensure that the same student enrolled on the course is the one attending the online lectures and taking the prescribed tests and exams. This requirement ensures that the University is compliant with appropriate security measures.

Students without pictures in the University online system will not be permitted to register their courses with the necessary deadline set. The ICT Unit will ensure that this option is enabled.

2.3 Hardware Provision

Even though students are open to varieties of devices for study, it will be most rewarding for learners on the same learning management system (LMS) platform to utilise similar devices that are compatible. This will make software evaluation easy for platform review and to uniformly address issues related to the users. It is on this premises that this document recommends that upon matriculation, students should have laptops with the minimum system requirements as follow: CPU- Intel Core i3, RAM-8GB, Storage-128 GB SSD or 1 TB HDD, Display-13.3-inch FHD, Battery-7 hours, GPU-Intel Integrated Graphics with at least 2GB VRAM.

2.4 Course Delivery

2.4.1 The University shall ensure students have access to:

- i. Information that sets out the respective responsibilities of the University for the delivery of the programme, course, or element of study;
- ii. Course handbook to show the intended learning outcomes and teaching, learning and assessment methods of the course(s);
- iii. A clear schedule for the delivery of their study materials and for assessment of their work.

- 2.4.2 The University shall ensure that students are confident that:
- i. Study materials, whether delivered through lecturers or through web-based or other distribution channels, meet the expectations of the University in respect of the quality of teaching and learning. support material for a programme or element of study leading to one of its awards;
 - ii. The provision is subject to annual monitoring in accordance with the BMAS.

3. Learner Support

3.1 Students should receive a clear and realistic explanation of the expectations placed upon them for study of the programme or elements of study, and for the nature and extent of autonomous, collaborative and supported aspects of learning.

3.2 Students should have access to:

- i. Schedule for any learner support available to them through timetable activities, for example tutorial sessions or web-based sessions;
- ii. Clear and up-to-date information about the learning support available to them locally and remotely for their programmes or elements of study;
- iii. Documents that set out their own responsibilities as learners, and the commitments of the University and faculties for the support of a programme or element of study.

3.3 Students should have:

- i. From the outset, an identified contact, either local or remote through email or telephone who can give the students constructive feedback on academic performance and authoritative guidance on their academic progression.
- ii. Where appropriate, regular opportunities for inter-learner

discussions about the programme, both to facilitate collaborative learning and to provide a basis for facilitating their participation in the quality assurance of the programme.

iii. Appropriate opportunities to give formal feedback on their experience of the programme.

3.4 The University shall ensure that students can be confident that:

- i. Staff who provide support to learners on these programmes have appropriate skills, and receive appropriate training and development.
- ii. Support for learners, whether delivered through lecturers or through web-based or other distribution channels, meets the expectations of the University for the quality of learner support for a programme of study leading to one of its awards.

4. Assessment of Students

4.1 Students should have access to:

- i. Information on the ways in which their achievements will be graded, and the relative weighting of units, modules or elements of the programme in respect of the overall assessment.
- ii. Timely formative assessment on their academic performance to provide a basis for individual constructive feedback and guidance, and to illustrate the University's expectations for summative assessment.

4.2 The University shall ensure that students can be confident that:

Those with responsibility for assessment are capable of confirming that a student's assessed work is the original work of that student only, particularly in cases where the assessment is conducted through remote methods.

4.3 For the Purpose of Assessment

- i. A high-stakes test is defined as any test contributing substantially ($\geq 25\%$) to the final grade. If the class is designed so that high-stakes

closed-book testing is required (a course where students cannot display mastery of the course through alternative means), the test must be held on campus. Students who are unable to take such a test on campus may have to reach an agreement with the instructor for alternative testing arrangements prior to the exam.

- ii. There may be a fee associated with off-campus testing for which the students will be responsible. Student picture IDs must be checked prior to administering high stakes test off campus.
- iii. It is expected that exams would normally be written by students within the campus. Online tests may be taken in students' location. However, in stringent circumstances, the Senate may consider a situation on its own merit.

4.4 To ensure the Integrity of Assessments

- i. Instructors should establish a culture for academic integrity in online courses just as they would in an onsite courses. Faculty can include an academic honesty statement for every assignment and exam. For example, include a "Yes/No" statement in online assessments: "I pledge my honour that I have not violated the University of Africa Toru-Orua Honour Code during this assessment/ examination." Alternately, have the students included that statement in their assignments.
- ii. Student's work should also be cautiously subjected to plagiarism test, using tools such as Turnitin, SafeAssign, etc. This is in addition to orientating the students on what constitute plagiarism.

5. Miscellaneous Assessment Practices

- i. Randomise questions in a test/quiz so that each individual student gets the questions in a different order. If possible, randomise the answers in multiple choice exams. This would minimise collaboration of two or three students who might try to take the test together, in a computer lab.
- ii. Use of timed tests requires students to know the information prior

to beginning the exam, and reduces the chance that they will discuss questions with distant or nearby consultants. This also prevents students from looking up answers in their notes, textbook or on the internet.

- iii. Use testing software that keeps track of the time a student takes to answer each question. At the end of the exam, instructors should be able to identify the outlets and patterns in the amount of time it takes to answer each question.
- iv. Narrow the testing window (the test will be administered on a specific date and time only), so that plagiarism can be minimised.
- v. Check the document “properties” for the “creation date, time and author” of submitted documents (e.g., Word, Excel, PDF files).
- vi. Use unique question sets, whereby one topic may have 5-10 questions in it and the computer will randomly assign 1-2 questions from that topic to each student.
- vii. Require students to turn off their cell phones and other communication devices during the exam.
- viii. Limit the amount of time it takes to answer a question (for example, set a 45- second time limit for a multiple-choice question).
- ix. Display test questions one at a time. This makes it more difficult to copy the test and forward it to others. For example, the copy-paste feature of the webpage could be disabled using Respondus Lock Down Browser feature on Blackboard.
- x. Assign a password right before the test. The password would be changed for those students who are taking the test on a different date and time. A new password should be assigned for each test.
- xi. Do not post grades or provide feedback to students until all testing is done.

- xii. Prompt all students to complete the exam so that they cannot re-enter the test.
- xiii. If possible, develop and administer numerous tests throughout the semester. This would not only help curb cheating in online tests, but it also helps instructors to regularly assess student performance and intervene with those who are falling behind.
- xiv. If possible, faculty should offer more open-book exams to build positive relationships with students, enhance learning outcomes, and make subject material meaningful.
- xv. Develop tests containing higher-order level questions that require analysis, synthesis, evaluation and application, rather than simple recall or comprehension. Similarly, assignments and exams that emphasise written work and problem-solving should be encouraged to minimise plagiarism and enable critical thinking and originality of ideas. Examples include essays, and/or online discussions.

6. Continuous Professional Development

Every lecturer should undergo, in the first instance, an initial and regular training on online pedagogical skills and techniques. The training should be hands-on and regularly updated. To ensure a follow up of the training and effective integration, a help desk is required where lecturers can receive regular support and assistance when stranded or stuck.

7. Students Assessment of Lecturers on Online Teaching

In the light of the shift to blended learning, students' assessment scale of lecturers should take cognizance of their online performance. Thus, an assessment scale that would provide valid, reliable and useful feedback should be developed and provided for lecturers so as to have a prior information of institution's expectations of them. The psychometric properties of the instrument must also be made public. This is with a view to assisting other institutions who may want to adopt or adapt the instrument.



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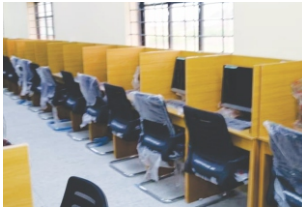
PART THREE

ICT POLICY STUDENT ACKNOWLEDGMENT FORM

I,with
Matric. No.:, of the Department of
.....hereby certify that I have read and understood
the contents of the *ICT Policy Guideline of the University of Africa, Toru-Orua*
and will abide by the provisions of the policy and any revisions which may be
authorised in future by the Governing Council.

Signature:

Date:



Website: <https://uat.edu.ng>